



Minutes of PTA meeting on Thursday 19 January 2023

Present	Apologies
Emily Collie	Charlie Davison
Lizzy Mills	Kelly Thomas
Barry Mills	Megan Taylor
Gemma Martin	Helen Worden
Gemma Cook	Coral Atkinson
Vicky Manton	Sally Basterfield

1. Minutes and actions from the last meeting on 3 November 2022

- Everything was purchased by way of refreshments for the nativity.
- Dance Matt has been booked for the Valentines and Halloween parties.
- Grandparents' afternoon will be held in the school.
- Barry confirmed that the card reader does work at school using the Wi-Fi.
- Crispy Creams have gone up in price and are not worth selling in the smaller quantities.
- The PTA share of the Scotton Feast profit is now in the PTA account.
- Vicky is sharing the MUGA proposal at this meeting.
- The second-hand uniform stall was a success – thanks to Arnya and the year reps for their support.
- The movie night idea has been quashed. A licence would be required costing £80-£100 so it would not be financially viable.
- The constitution has been updated and was agreed at the EGM on 2 December.
- All committee members and year reps have provided a photo of themselves to be included in the welcome pack. These are with Sally to format.

2. Finance update

- There is almost £12,000 in the PTA account. A breakdown of the profit since October is:

Halloween party - £683.47
 Bonfire - £1,421.61
 Cake sale - £88.20
 Easyfundraising - £27.96
 Christmas fair - £355.62
 Second hand uniform stall - £114.50
 Carol service drinks - £10.50
 Nativity drinks - £19.61
 Hats - £51.84
 Christmas cards - £214.57
 Elfridges - £320
 Christmas raffle - £168

- A grant of £2,000 has been received towards the canopy – this needs to be spent within 12 months or handed back.
- There was a lot going on at Christmas to raise money and everything cost the same amount, which caused confusion for parents and also for Barry as the transfers into the PTA account weren't always referenced clearly.
- Whilst Elfridges was a financial success, the parents of older children weren't keen on it, and some chose for their children not to take part.

3. Update on upcoming events

- Valentine's disco on 10 Feb - preparations are all in hand and sufficient volunteers have come forward to help on the day. Gemma has applied for the drinks licence, the entertainment and catering are booked, there will be a craft corner and various activities. A local company has offered to provide the decorations free of charge, including a balloon arch.

Action – Barry to provide drinks and floats on the day.

- Grandparents' afternoon on 27 Feb – this will take place in the school over two 30-minute sittings with the first starting at 1:30pm. A PTA newsletter would be good to hand out to grandparents.
- Fish and chip quiz - the village hall is booked for 31 March. Previously the turnout from school has been low so the event has been opened up to the village community. 70-80 people attended last time. The main jobs are printing and selling tickets, writing the quiz, serving food and manning the bar.
- Scotton Feast – this will be on Saturday 8 July. It was agreed the stalls would be allocated to the year groups in the same way as previous years. Vicky said another PTA rep on the committee would be helpful.

Action – Emily to be the PTA rep on the Scotton Feast Committee.

4. MUGA presentation

- The Parish Council owns the land and voted to support the MUGA. It would be their asset so there would need to be an agreement to make it a community resource.
- Two estimates have been received so far of between £65,000 and £85,000.
- There is the possibility of getting a landfill grant, which would cover almost 100% of the cost.
- The school would need a contract about usage and a decision would need to be made about who pays for the upkeep – running costs are estimated at £1,000.
- A third estimate needs to be obtained, a site visit needs to take place and planning permission sought before plans can progress so **a vote at this time is premature.**
- If the grant covers most of the cost of the MUGA itself, the PTA would most likely be able to contribute towards the upkeep costs.
- Gemma is happy to look at any grant applications and Charlie has some recent experience of applying for grants so she might be able to help too.

Action – Vicky to speak to Charlie about grant applications.

5. Vote on £10,000 donation to the school canopy fund

- Most of the PTA's fundraising since September has been for a canopy to cover the reception outdoor area. This will benefit future reception children rather than the current class.
- **There was a vote in favour of the PTA donating £10,000 to the canopy fund.**

- £2,000 in grant money has already been secured so the PTA contribution would be £8,000, which is in the account and ready to give the school now.
- It would be helpful to understand from Miss Calvert what the plan B is if planning is denied e.g. would the idea of an outdoor classroom be revisited?
- There might be other things the school needs money for, such as new laptops.
Action – Charlie to ask Miss Calvert for a list of the other school priorities to see what else the PTA could help with and what plan B is if the planning permission for the canopy is denied.

6. Ideas for Mother's Day and Coronation

- There was no appetite for the PTA to do anything for Mother's Day this year as it is close to other events.
- A decision will be made about whether to mark the Coronation (6 May) nearer the time.
- Vicky noted that the tree still needs to be bought for the Jubilee last year. Victoria is sourcing a commemorative plaque.

Date of next meeting – 7:30pm on Thursday 9 March 2023